

## Credentialing Committee

### Kansas State Conference April 3rd-6<sup>th</sup> 2025

Barb Knopke, Chair  
21733 W. 56<sup>th</sup> St.  
Shawnee, KS 66218-8407  
913-422-4953  
barbknopkedar@gmail.com



The Credentials Committee consists of the Chair, the State Registrar, and the State Treasurer. The Chair will verify the chapter's credentials for the KSDAR Annual Meeting with the State Registrar to verify membership information and with the State Treasurer to verify the chapter dues were received by the state deadline.

**At the State Conference, all members and guests must check-in with the Credentialing Table regardless of if you are eligible to vote as a delegate, alternate, a nonvoting member, or a guest before visiting the Registration Table.** We must have an accurate count of everyone attending.

All chapters are allowed delegates and alternates according to the membership if in good standing with KSDAR. The list below will let you know how many members will be eligible to vote according to the size of your chapter on January 1, 2025. (You can find your chapter membership total on E Membership if unsure.)

A chapter with 12-49 members equals 3 votes: Regent + 2 for a total of 3 delegates.

A chapter with 50-199 members equals 6 votes: Regent + 5 for a total of 6 delegates.

A chapter with 200-299 members equals 9 votes: Regent + 8 for a total of 9.

The number of alternates shall not exceed twice the number of delegates. Your Regent should be listed first with the **R** circled. If she cannot attend, circle the **A** by the name on the first space if she is your vice regent or alternate vote. Do not sign your name on the right side of the form. You will do that when you check in at the conference.

- Deadlines are particularly important for voting privileges at the State Conference. Chapter dues must be in by **December 1, 2024**.
- Delegates & Alternates must be elected by **February 02, 2025**, which is 60 days before the Conference per the KSDAR Bylaws.
- **Credentials forms must be (postmarked) mailed/emailed to the three members of the committee listed on the bottom of the credentials form by February 17, 2025, which is 45 days before Conference.**
- *State Conference Registration for each delegate must be in by the given deadline.*
- **Delegates/Alternates must have chapter membership in their current chapter for 1 year. This will be verified by the member's number and by any chapter transfer dates.**

*It is a wonderful time for Kansas Daughters to carry the torch for the Legacy of Liberty Administration. We look forward to seeing you in April.*